**DAYTON TOWNSHIP**

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Proposed Meeting Minutes

November 7, 2023

Supervisor-Travis Klimek Trustee-Greg Lotter

Treasurer-Eleanor Kilmer Trustee-Bob Steele

Deputy Clerk-Tony Shaver

1. **Call to order with pledge to the Flag-**Meeting was called to order at 7:02 pm
2. **Adoption of Agenda-**Additions to new business
3. **Minutes of Previous Meeting –** Motion to approve 10/2/2023 Minutes Made by Trustee Steele, Seconded by Trustee Lotter. All were in favor. The motion Carried.
4. **Public Comment –**Nancy Shaver-Have we looked at cost of assessors elsewhere? It seems to be very expensive for what we receive. Mr. Klimek commented that cost of assessors is increasing and they do a lot. They need to re-assess 20% each year. Rick Seidler – the previous assessor only cost the township $11k per year so why is current so high? Mr. Klimek will look into it. Many certifications required making it expensive. The software cost is very high also. Township does not have a choice in the software. In general as a township we need to shop around more. Current assessor is not always at board of review. May not be required to per her contract. Family Lane – received update – DTE installed voltage regulator which should help but still having issues been going on for 11 months and still having power surges. If someone wants power they need a permit from township. The planning commission will discuss limits to power. There is still the blight issue at the end of the road but the owner is the one who would be responsible and the owner is not there. Mr. Klimek will have to go visit him. Josh Leach is interested in the planning commission and shared his resume and background with the board. Shay Lake association is seeking snow bids.
5. **Reports**
	1. County Commissioner-No Report
	2. Ambulance-Looking for a representative. The board needs to get a resignation letter from Glen Fox.
	3. Mayville Fire-Fire Chief Blackmer gave an update. He would like to get the contract settled soon. Rick Seidler asked about how many of the incidents reported were from farmers. How well are farmers keeping the incidents down? Chief Blackmer will look into that.
	4. Kingston Fire-No Report
	5. Library–No Report
	6. Planning Commission-Mr. Klimek reported.
	7. Zoning Administrator-No permits issued
	8. Blight Enforcement Officer-No Report
	9. Cemetery-No Burials
	10. Assessor-No Report
	11. Trustees-Mr. Lotter-we need to have more organization. The board cannot make decisions if information is not received in advance.
	12. Supervisor-There is a sign down on Lee Hill and Pattison.
	13. Treasurer-Mrs. Kilmer read the financial report totaling $474,227.82.
	14. Clerk-Mr. Shaver read the check report totaling $30,149.42. Mr. Lotter made the motion to approve seconded by Mr. Steele. All were in favor. The motion carried. Need to get with Jeff Bailey about next year’s contract soon.
6. **Unfinished Business**
	1. Cell Tower-amend zoning ordinance for cell towers - Mr. Steele made the motion to approve seconded by Mrs. Kilmer. Roll Call Lotter-Yes, Steele-Yes, Klimer-Yes, Shaver-Yes, Klimek-Yes. All were in favor. The motion carried.
7. **New Business**
	1. Clerk Appointment-Sandy Wiseman to begin 11/8/2023. Mr. Lotter made the motion to approve seconded by Mr. Steele. Roll Call Lotter-Yes, Steele-Yes, Klimer-Yes, Shaver-Yes, Klimek-Yes. All were in favor. Motion Carried.
	2. Planning Commission Appointment-Tabled
	3. Blight Enforcement Officer-Gary Gibson Appointed. Mr. Shaver made the motion to approve seconded by Mr. Lotter. Roll Call Lotter-Yes, Steele-Yes, Klimer-Yes, Shaver-Yes, Klimek-Yes. All were in favor. Motion Carried. Mr. Lotter reminded Mr. Gibson to document every contact and be personable.
	4. Reappointment of Planning Commission Members-**Gary Seidler**- Mr. Lotter made the motion to approve seconded by Mr. Shaver. Roll Call Lotter-Yes, Steele-Yes, Klimer-Yes, Shaver-Yes, Klimek-Yes. All were in favor. Motion Carried. **Jim McMinn**- Mr. Lotter made the motion to approve seconded by Mr. Shaver. Roll Call Lotter-Yes, Steele-Yes, Klimer-Yes, Shaver-Yes, Klimek-Yes. All were in favor. Motion Carried.
8. **Adjourn-**Motion to Adjourn by Mr. Steele, Seconded by Mr. Shaver at 8:08 PM